

**APPLICATION OF EMPLOYMENT**

**2010**

**DIAMOND SURFACE, INC.**

17425 197<sup>th</sup> Avenue  
Big Lake, MN 55309  
763/262-2116  
FAX 763/262-2119

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, disability, creed, veteran, status with regard to public assistance or the presence of a non-job related medical condition or handicap, size and/or lifestyle.

DATE OF APPLICATION: \_\_\_\_\_

REFERRED BY: \_\_\_\_\_

POSITION (S) APPLIED FOR: \_\_\_\_\_

NAME: \_\_\_\_\_ SOCIAL SECURITY: \_\_\_\_\_  
Last First Middle

ADDRESS: \_\_\_\_\_ TELEPHONE :( )  
\_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

ARE YOU 18 YEARS OF AGE OR OLDER? YES \_\_\_\_\_ NO \_\_\_\_\_

CAN YOU PROVIDE PROOF OF AGE? YES \_\_\_\_\_ NO \_\_\_\_\_

IF APPLYING FOR A TRUCK DRIVING POSITION, ARE YOU AT LEAST 21 YEARS OF AGE?  
YES \_\_\_\_\_ NO \_\_\_\_\_ DO YOU HAVE A CDL? \_\_\_\_\_

RATE OF PAY EXPECTED? \$ \_\_\_\_\_

WOULD YOU BE INTERESTED IN WORKING SHIFTS? YES \_\_\_\_\_ NO \_\_\_\_\_

WHAT SHIFT WOULD YOU DESIRE? (1-1<sup>ST</sup> Choice, 2-2<sup>ND</sup> Choice, 3-3<sup>RD</sup> Choice)

MORNING \_\_\_\_\_ AFTERNOON \_\_\_\_\_ NIGHTS \_\_\_\_\_

\*\*\*\*\*EQUAL OPPORTUNITY EMPLOYER\*\*\*\*\*



**EMPLOYMENT HISTORY**

ALL APPLICANTS MUST PROVIDE THE FOLLOWING INFORMATION ON ALL EMPLOYERS DURING THE PRECEEDING 3 YEARS.

APPLICANTS WHO DRIVE A COMMERCIAL MOTOR VEHICLE IN INTERSTATE OR INTRASTATE COMMERCE SHALL ALSO PROVIDE AN ADDITIONAL 7 YEARS INFORMATION ON THOSE EMPLOYERS FOR WHOM THE APPLICANT OPERATED SUCH VEHICLE.

(Attach sheet if more space is needed)

DATES

NAME: _____	FROM: _____	POSITION HELD: _____
ADDRESS _____	TO: _____	
CITY: _____ STATE _____ ZIP _____		
TELEPHONE: _____	REASON FOR LEAVING: _____	

NAME: _____	FROM: _____	POSITION HELD: _____
ADDRESS _____	TO: _____	
CITY _____ STATE _____ ZIP _____		
TELEPHONE _____	REASON FOR LEAVING: _____	

**EDUCATION**

CIRCLE HIGHEST GRADE COMPLETED: 1 2 3 4 5 6 7 8 HIGH SCHOOL: 1 2 3 4

COLLEGE: 1 2 3 4 LAST SCHOOL ATTENDED: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_

**ACCIDENT RECORD FOR PAST 3 YEARS**

(Attach a sheet if more space is needed)

(To be completed when applying for a position which involves driving)

DATES	NATURE OF ACCIDENT	FATALITIES	INJURIES
Last Accident: _____	_____	_____	_____
Next Accident: _____	_____	_____	_____

**TRAFFICE CONVICTIONS AND FORFEITURES FOR THE PAST 3 YEARS**

(OTHER THAN PARKING VIOLATIONS)

<u>LOCATION</u>	<u>DATE</u>	<u>CHARGE</u>	<u>PENALTY</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**EXPERIENCE AND QUALIFICATION-DRIVER**

<u>DRIVER LICENSES</u>	STATE	LICENSE NUMBER	TYPE	EXPIRATION DATE	DOT HEALTH CARD EXPIRATION DATE
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

HAVE YOU EVER BEEN DENIED A LICENSE, PERMIT OR PRIVILEGE TO OPERATE A MOTOR VEHICLE? YES \_\_\_\_\_ NO \_\_\_\_\_

HAS YOUR LICENSE, PERMIT OR PRIVILEGE EVER BEEN SUSPENDED OR REVOKED? YES \_\_\_\_\_ NO \_\_\_\_\_

**ADDITIONAL INFORMATION**

FILL OUT NEATLY WITH PEN OR TYPEWRITER

WHAT TYPE OF CONSTRUCTION EQUIPMENT HAVE YOU OPERATED?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EMPLOYMENT WITH DIAMOND SURFACE, INC REQUIRES TRAVELING AND LENGTHY PERIODS AWAY FROM HOME. DO YOU HAVE ANY PROBLEMS OR WOULD YOU OBJECT TO TRAVELING? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, EXPLAIN: \_\_\_\_\_  
\_\_\_\_\_

**DIAMOND SURFACE, INC.**

PLEASE READ CAREFULLY

EXAMINE YOUR APPLICATION BEFORE SIGNING TO SEE THAT YOU HAVE GIVEN AN ANSWER TO EACH AND EVERY ITEM

I certify that the facts set forth in this employment application (and any accompanying resume) are true and complete to the best of my knowledge. I understand that any falsification, omission, misrepresentation or concealment of information on this application may be sufficient grounds for disqualification from further consideration for hire or immediate discharge and that Diamond Surface, Inc. shall not be liable in any respect if my employment is so denied or terminated.

I authorize Diamond Surface, Inc. to verify the information contained in this application and to investigate my personal or employment history. I, also, authorize any former school, employer, person, firm, corporation, credit agency or government agency to give the Company information they may have about me. In consideration of the Company's review of this application, I release the Company and all providers of information from any liability as a result of furnishing and receiving this information.

I, further, agree that, if employed, I will conform my conduct to Company rules and understand that unless otherwise specifically agreed to in writing; my employment can be terminated at any time with or without cause, and with or without notice, at my option or the option of the Company. I understand that no personnel recruiter, interviewer or other representative of the Company other than the President has the authority to enter into any agreement for employment for any specified period of time. I, also, understand that this application and any employment manuals or handbooks that may be distributed to me during the course of my employment shall not be construed as a contract.

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

THE MOST QUALIFIED APPLICANTS MAY BE CONSIDERED FOR AN INTERVIEW